

**Minutes of the Annual Meeting at 7:30pm  
Thursday 21<sup>st</sup> May 2026.**

**Councillors in attendance:** Victoria Coward (VC), Derek Heiron (DH), Rachel Blood (RB), Ian Pulley (IP), Alex Baker (AB).

**Parish Clerk:** Michelle Andrew (MA)

<b>1.</b>	<b>Election of Chairman 2026/27.</b>
<b>Noted</b>	Ian Pulley was nominated Chairman – nominated by AB and seconded by RB. <b>4 FOR.</b>
<b>2.</b>	<b>Election of Vice-Chairman 2026/27.</b>
<b>Noted</b>	Derek Heiron was nominated Vice-Chairman – nominated by IP and seconded by AH. <b>4 FOR.</b>
<b>3.</b>	<b>Declaration of acceptance of office for Chairman and Vice-Chairman.</b>
<b>Resolved</b>	IP and DH accepted the roles.
<b>4.</b>	<b>Apologies for Absence.</b>
<b>Noted</b>	Jos Saunders (JS-CEC)
<b>5.</b>	<b>Declarations of Interest.</b>
	None.
<b>6.</b>	<b>To discuss the co-option of new Councillors to fill the current vacancies.</b>
<b>Noted</b>	Two residents were present at the meeting interested in becoming Councillors. Both Amy Shadbolt (AS) and Nigel Reeves (NR) completed the Register of Interest and Declaration of Office forms and so from this point onwards become official Parish Councillors.
<b>7.</b>	<b>To confirm Chairman's allowance for 2026/27.</b>
<b>Approved</b>	Allowance confirmed at £250 for the 26-27 period. <b>6 FOR.</b>
<b>8.</b>	<b>Public Forum.</b>
	No members of the public attended.

9.	<p><b>To consider a view to the Council becoming eligible to exercise the General Power of Competence in the future under the Localism Act 2011 section 1-8.</b></p> <p><b>Noted</b> The clerk confirmed that this was not currently possible, but it was agreed that this would remain on the agenda for next year.</p>												
10.	<p><b>Review of Standing Orders, Financial Regulations and Risk Assessments.</b></p> <p><b>Noted Action</b> Clerk suggested that no amendments were needed for these Policies at the current time and so Councillors approved for them to remain the same. <b>4 FOR.</b> Clerk will up-issue these for 2026 and publish on the website.</p>												
11.	<p><b>Review of existing Committee, Sub-Committees and Working Parties including terms of reference and any delegated authority.</b></p> <p><b>Noted Approved</b> The Community Events Working Party will remain with council members RB, VC and AS having delegated authority as per parish council regulations. <b>7 FOR.</b></p>												
12.	<p><b>Consideration of any new Committee, Sub-Committees and Working Parties including terms of reference and any delegated authority.</b></p> <p><b>Noted Approved</b> A Maintenance and Hall Renovation Working Party will be created with IP, DH, AB and NR having delegated authority as per parish council regulations. <b>7 FOR.</b></p>												
13.	<p><b>To agree the dates for the Ordinary Meetings of the Council up to and including the next AGM of the Council.</b></p> <p>The following meeting dates were approved <b>7 FOR</b>, subject to change...</p> <table border="1" data-bbox="336 1464 1460 1659"> <tr> <td>June 15<sup>th</sup> 2026</td> <td>October 19<sup>th</sup> 2026</td> <td>February 15<sup>th</sup> 2027</td> </tr> <tr> <td>July 20<sup>th</sup> 2026</td> <td>November 23<sup>rd</sup> 2026</td> <td>March 15<sup>th</sup> 2027</td> </tr> <tr> <td>August – No Meeting</td> <td>December – No Meeting</td> <td>APM – April 19<sup>th</sup> 2027 OM – April 19<sup>th</sup> 2027</td> </tr> <tr> <td>September 21<sup>st</sup> 2026</td> <td>January 18<sup>th</sup> 2027</td> <td>AGM – May 17<sup>th</sup> 2027</td> </tr> </table> <p><b>Approved</b></p>	June 15 <sup>th</sup> 2026	October 19 <sup>th</sup> 2026	February 15 <sup>th</sup> 2027	July 20 <sup>th</sup> 2026	November 23 <sup>rd</sup> 2026	March 15 <sup>th</sup> 2027	August – No Meeting	December – No Meeting	APM – April 19 <sup>th</sup> 2027 OM – April 19 <sup>th</sup> 2027	September 21 <sup>st</sup> 2026	January 18 <sup>th</sup> 2027	AGM – May 17 <sup>th</sup> 2027
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14.	<p><b>Feedback and information sharing from Cheshire East Councillors.</b></p> <p><b>Noted</b> CE Councillors Jos Saunders (JS-CEC) and Hayley Whitaker (HW-CEC) were unable to attend the meeting.</p> <p><b>Noted</b> <b>a. School Speed Mitigation.</b> RB has received on further update on this project since April 17<sup>th</sup>.</p> <p><b>Noted</b> <b>b. B5470 Closure.</b> The road is still on schedule to reopen on May 29<sup>th</sup> with road painting planned for w/c May 25<sup>th</sup>.</p>												

<b>Noted</b>	<p><b>c. Other Matters.</b>  RB shared that Kettleshulme Primary School have now received the money due from Cheshire East Council for the extra cost of transport to take pupils for statutory swimming lessons whilst the B5470 has been closed.</p>																										
<b>15.</b>	<p><b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 20<sup>th</sup> April 2026.</b></p>																										
<b>Approved</b>	<p>Approved – <b>5 FOR.</b></p>																										
<b>16.</b>	<p><b>Finance.</b></p> <p><b>a. Payments to be authorised by the Council.</b>  <b>BACS</b></p> <table border="1" data-bbox="435 768 1378 1032"> <tr> <td>JDH Business Services Ltd</td> <td>£ 490.80</td> </tr> <tr> <td>G Preston - Gardener</td> <td>£ 50.00</td> </tr> <tr> <td>L Smallwood – Cleaning</td> <td>£ 60.00</td> </tr> <tr> <td>ChALC – Data Protection Course</td> <td>£ 30.00</td> </tr> <tr> <td>Clerk Salary May 2026</td> <td>£ 233.32</td> </tr> <tr> <td>HMRC PAYE M2 2026</td> <td>£ 58.40</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>£ 922.52</b></td> </tr> </table> <p><b>5 FOR</b></p> <p><b>b. Bank statement reconciliation.</b></p> <p>Bank accounts at the end of <b>April 2026</b>  Current Acc - £ 10,381.94  Reserve Acc - £ 36,681.56  <b>TOTAL = £ 47,063.50</b></p> <p><b>Direct debits paid in April 2026.</b></p> <table border="1" data-bbox="338 1512 1131 1715"> <tr> <td><b>Sky Broadband</b></td> <td>£ 35.94</td> </tr> <tr> <td><b>Pozitive Energy - Gas</b></td> <td>£ 79.36</td> </tr> <tr> <td><b>Pozitive Energy - Gas</b></td> <td>£ 561.30</td> </tr> <tr> <td><b>Octopus Energy - Electricity</b></td> <td>£ 58.58</td> </tr> <tr> <td><b>Water Plus</b></td> <td>£ 30.52</td> </tr> </table> <p><b>Debit card payments in April 2026.</b></p> <table border="1" data-bbox="338 1865 1275 1906"> <tr> <td><b>Amazon – Fire / Smoke Alarm Kit</b></td> <td>£ 68.05</td> </tr> </table>	JDH Business Services Ltd	£ 490.80	G Preston - Gardener	£ 50.00	L Smallwood – Cleaning	£ 60.00	ChALC – Data Protection Course	£ 30.00	Clerk Salary May 2026	£ 233.32	HMRC PAYE M2 2026	£ 58.40	<b>TOTAL</b>	<b>£ 922.52</b>	<b>Sky Broadband</b>	£ 35.94	<b>Pozitive Energy - Gas</b>	£ 79.36	<b>Pozitive Energy - Gas</b>	£ 561.30	<b>Octopus Energy - Electricity</b>	£ 58.58	<b>Water Plus</b>	£ 30.52	<b>Amazon – Fire / Smoke Alarm Kit</b>	£ 68.05
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<p><b>17.</b></p> <p><b>All Noted</b></p>	<p><b>To update the council on the Internal Audit Report.</b></p> <p>The internal audit has been completed and the Internal Audit Report received. The report stated as follows ... <i>'No issues arising – a robust set of accounting records have been maintained with a comprehensive audit trail to supporting information and all internal control objectives have been met. In addition, the council has provided comprehensive evidence for the aspects of the new Assertion 10 compliance reviewed by internal audit.'</i></p> <p>The internal auditor also confirmed that issues arising from the 2024/25 audit have been adequately implemented.</p>
<p><b>18.</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Action</b></p>	<p><b>To update Council on progress with the External Audit.</b></p> <p><b>a. Approval of Annual Governance Statement of AGAR 2025/26.</b> The Annual Governance Statement (AGAR Section 1) was agreed and approved <b>5 FOR.</b></p> <p><b>b. Approval of Accounting Statement of AGAR 2025/26.</b> The Accounting Statement (AGAR Section 2) was agreed and approved <b>5 FOR.</b></p> <p>All documents required by the External Auditor will now be emailed prior to the next Council meeting and the period for the exercise of public rights will be set.</p>
<p><b>19.</b></p> <p><b>Noted</b></p> <p><b>Action</b></p>	<p><b>To note any correspondence received.</b></p> <p>A letter from the Valuation Office Agency has been received requesting rent, lease or ownership details for the village hall.</p> <p>Clerk will complete the online form for this.</p>
<p><b>20.</b></p>	<p><b>To consider planning applications / decisions received.</b></p> <p>None.</p>
<p><b>21.</b></p> <p><b>Noted</b></p>	<p><b>To discuss ideas for the donation received from Kettleshulme Rose Queen.</b></p> <p>To be discussed further once we have more details on the playground project and the timeline.</p>
<p><b>22.</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>Reports from Community Events working party.</b></p> <p><b>a. Summer Fete 2026 – Saturday 4<sup>th</sup> July.</b> Councillors will ask around for haybales to be used in and around the Councils beer tent. Also look into getting beer boxes from Bollington Brewery. 3-4 wine bags will be purchased for use at this and future Council events. <b>7 FOR.</b></p> <p><b>b. Spring / Summer Litter Pick.</b> Will be arranged for just before the Summer Fete.</p> <p><b>c. Other Upcoming Events.</b> Working party will meet to discuss other events before the next Council meeting.</p>

<p><b>23.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Action</b></p>	<p><b>To discuss maintenance of the hall and garden.</b></p> <p><b>a. Repair to wall outside hall.</b> Has been booked in for June.</p> <p><b>b. Refurbishment of main hall space.</b> Councillors discussed that the main concern for the refurbishment was to protect the walls and the skirting along the bottom of the walls then new radiators for the space. Further quote to be sought for radiators prior to the next meeting. Plans to replace the main door will be put on hold until the other work is complete due to funds available.</p> <p>Clerk will ask gardener to jetwash the cobbles on the field side of the gate during one of his next visits as RB commented that these are quite slippy currently.</p>
<p><b>24.</b></p> <p><b>Noted</b></p>	<p><b>Reports from Grants Applications.</b></p> <p><b>a. Enabling Prosperity &amp; Wellbeing Fund – playground project.</b> Still waiting on Cheshire East meeting to assess the swing equipment and report back. Due to staff absences and workload this has now been scheduled for early June.</p>
<p><b>25.</b></p> <p><b>Noted</b></p>	<p><b>Hall lettings.</b></p> <p>Some children’s parties have been booked.</p>
<p><b>26.</b></p> <p><b>Noted</b></p>	<p><b>Updates to Councils social media platforms.</b></p> <p>The new website address has been added to Council’s social media platforms.</p>
<p><b>27.</b></p>	<p><b>Items for future meetings</b></p> <p>None.</p>
<p><b>28.</b></p>	<p><b>Items for information</b></p> <p>None.</p>
<p><b>29.</b></p> <p><b>Approved</b></p>	<p><b>Date &amp; Time of Next Meeting</b></p> <p>Monday 15<sup>th</sup> June 2025 at 7.30pm. <b>7 FOR.</b></p>

The meeting concluded at 20.55.