Minutes of the Ordinary Meeting at 7:30pm
Monday 20th July 2026.

Councillors in attendance: Victoria Coward (VC), Ian Pulley (IP), Rachel Blood (RB), Jos Saunders (JS-CEC).

Parish Clerk: Michelle Andrew (MA)

1. **Noted**	**Apologies for Absence.** Alex Baker (AB), Derek Heiron (DH), Amy Shadbolt (AS), Nigel Reeves (NR).
2.	**Declarations of Interest.** None.
3. **All Noted** **Action**	**Public Forum.** A resident was in attendance to share concerns about ironworks outside their house that bang and rattle when cars drive over them creating loud noises inside the house. The resident further shared concerns about the speed of vehicles driving through the village and turning onto Side End Lane. Resident has reported the grids to Cheshire East who investigated but responded that there was no issue. Resident has also contacted MP Tim Roca. Resident provided video clips to the Parish Councillors and JS-CEC to highlight the noise. Clerk will forward these clips to Cheshire East Highways along with a suggestion of extending the 30-mph zone further along Side End Lane out of the village.
4. **Noted** **Action** **Noted** **Approved** **Action**	**Feedback and information sharing from Cheshire East Councillors.** **a. School Speed Mitigation.** RB shared that a traffic / speed monitor has been fitted to a lamp post outside school to gather data to aid in determining the best options for speed mitigation. It was suggested that the Clerk could request to CE Highways that once the data had been acquired, the monitor could be moved to Side End Lane for a period. **b. Other Matters.** JS-CEC shared an email received requesting details of any interests for a transfer of asset to add to a list with an aim of delivering 'quick wins' for communities over the next 6-18 months. Councillors agreed that they wished the village field and playpark to be included in this list. Clerk will also complete an asset transfer enquiry form, so details of the interest have been formally submitted. **Approved 3 FOR.**
5. **Approved**	**To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 15th June 2026.** Approved – **3 FOR.**

6.	**Finance.**
	a. Payments to be authorised by the Council. **BACS**
Approved	Clerk Salary July 2026 £ 233.52 HMRC PAYE M4 July 2026 £ 58.20 L Smallwood – Cleaning £ 84.00 G Preston – Gardener £ 75.00 Hall Hire Deposit Refund # 500 £ 70.00 St James' School PTFA £ 36.29 Peak Paving £ 980.00 **TOTAL** **£ 1,537.01** **3 FOR**
	b. Bank statement reconciliation.
Noted	Bank accounts at the end of **June 2026** Current Acc - £ 7,139.24 Reserve Acc - £ 42,771.61 **TOTAL =** **£ 49,910.85**
	Direct debits paid in June 2026.
Noted	Water Plus £ 41.60 Sky Broadband £ 35.94 Pozitive Energy – Gas £ 1.52 Pozitive Energy – Gas £ 79.68 Octopus Energy – Electricity £ 55.61
	Debit card payments in June 2026.
Noted	Amazon – Wine Carrier Bag £ 9.39 Amazon – Printer Ink Colour £ 24.23
	c. Quarter 1 Budget Review
Noted **Approved**	Clerk shared with Councillors that total expenses for Q1 were £3,464.57 and total receipts were £12,151.66. Also noted that the remaining budget for audit fees (Line 6) is £183 however the external audit is expected to cost £210. As this is minimal, the budget will be adjusted accordingly without the need to take budget from other lines – **3 FOR**.
7.	**To update Council on the External Audit for 2025/26.**
Noted	No update - awaiting response from auditor.

8. **Noted**	**To discuss options for the NCIL payment received from Cheshire East.** Clerk informed councillors that a Neighbourhood Community Infrastructure Levy (NCIL) payment of £3,537.36 has been received from Cheshire East. This must be used within 5 years for infrastructure improvements which include village halls, pavements and play areas. Councillors agreed that discussions would be deferred until more details are known regarding the playpark area.
9. **Noted** **Approved** **Action**	**To review the updated Community Resilience Plan.** Clerk provided copies of an amended Plan which updated Councillor information and available incident rooms. **Approved 3 FOR.** Clerk will now distribute this to those listed as holders of the plan.
10. **Noted**	**To note any correspondence received.** IP received an email from a resident asking for the Parish Councils thoughts on the closure of the Swan and a possible change of use to residential. Councillors are unaware of any plans for a change of use and believe the plan is to reopen the pub as soon as possible.
11. **All Noted**	**To consider planning applications / decisions received.** **Cheshire East - 26/2241/FUL** – No comments. **Peak District National Park - NP/CEC/0626/0575** – No comments.
12. **Noted** **Action**	**To discuss ideas for the donation received from Kettleshulme Rose Queen.** VC shared the following pricing for a village sign .. - 800 x 480 = £500 - 1002 x 553 = £800 - Image = Additional £800 - Posts = lots of choices at additional cost VC will measure the existing sign as a guide and also look into prices for posts for the next meeting.
13. **Noted** **Approved** **Noted** **Noted**	**Reports from Community Events working party.** **a. Summer Fete 2026 – Saturday 4th July – Feedback.** The fair was well attended. Cash takings for the Parish Council beer tent were £465. Councillors decided a £100 donation would be made to the Primary School PTFA as other stalls had also made a similar donation. **3 FOR.** **b. Closure of the Swan** Councillors discussed the possibility of having regular pop-up pub type events at the hall however decided that it would not be worth the effort and cost of a permanent premises license for the hall. Clerk informed Councillors that a premises could have a maximum of 15 temporary licenses per annum so Councillors suggested a pop-up pub social

	event could be scheduled for August or September time to see how popular these would be. **c. Other upcoming Events.** None currently planned.
14. **Noted** **Noted** **Noted** **Approved** **Action**	**Reports from Maintenance & Hall Renovations working party.** **a. Repair to wall outside hall.** The repair work is now complete. **b. Refurbishment of main hall space.** AB was unable to attend the meeting but has been in touch with Sandown Joinery and the work has been scheduled to take place across January and February 2027. Clerk has now received 3 quotes for the electricity work at the hall as part of the refurbishment as follows .. - *Thomas Stevenson* - £650. - *C&M Electrical North West* - £1,160 + VAT - *Call Derek!* - £700 Councillors approved Thomas Stevenson to carry out the work. **3 FOR.** Clerk will inform AB so he can communicate with the contractor about dates.
15. **All Noted** **Approved** **Action**	**Reports from Grants Projects.** **a. Enabling Prosperity & Wellbeing Fund – playground project.** Due to the state of the equipment currently on the playpark and the limited time remaining to utilise the grant funding, the CE Parks Project Team have now suggested a phased approach to the work. Phase 1 includes 2 flat swing seats, 2 toddler swing seats and associated safety surface to utilise the £10,000 grant funding. Phase 2 would address the upper section of the park with 4 pieces of equipment and safety surfacing but would require looking into additional funding opportunities. Councillors approved Phase 1 to go ahead as soon as possible. **3 FOR.** Clerk will ask for an idea of lead time for a funding application to be submitted and whether the equipment on the top section could be removed whilst the swing is being fitted so that picnic benches could be placed on the surface until Phase 2 can begin,
16. **Noted**	**Hall lettings.** A party has been booked that was originally due to be held at the Swan pub.
17. **Noted** **Noted**	**Items for information.** **a. The Employment Rights Act 2025 Webinar.** Clerk shared some updates from the Act relating to probation periods for employees and harassment. **b. Martyn's Law Explained Webinar.** Clerk confirmed that events held at the hall would be exempt from the regulations set under the Law due to the size of the venue but that each event should be

Noted	discussed and documented as to why the event is exempt. A Protect UK flowchart can be followed, and the outcome of exemption should be minuted. **c. Digital AGAR and Proper Practices Update Webinar.** It will be possible to submit the AGAR online from 2026/27. More details will be emailed to Councils as they become available.
All Noted	**d. Other items for information.** Clerk completed a 'state of local council sector' form on behalf of the Parish Council however was unable to save the responses. A VAT return has been submitted for April – June 2026. Clerk has moved the funds from the NCIL and Rose Queen donation to the Reserve account until it is decided how these will be used.
18.	**Items for future meetings.** None.
19. **Noted**	**Date & Time of Next Meeting.** Monday 21st September 2026 at 7.30pm.

The meeting concluded at 9.17 pm.